

**LIVINGSTON PARISH FIRE PROTECTION DISTRICT #4
BOARD OF COMMISSIONERS**

9760 Florida Blvd
(Administration House)
Walker, LA 70785

June 17, 2019

Vice Chairman Easley called the Regular Board Meeting of the Board of Commissioners to order at 6:00 p.m. The invocation was given by Mr. Blevins and the assembly recited the Pledge of Allegiance.

Vice Chairman Easley called the roll with the following members present: Mr. Joseph Blanchard, Mr. Darren Blevins, Mr. Robert Dugas, Mr. Leslie Falks, and Mr. Jeff Easley. Chief Wascom was also present.

Chairman Dugas entered the meeting at 6:02 p.m. during roll call.

Chairman Dugas announced that public input would be accepted from any member of the audience wishing to address an agenda item. There being no public input, the Board moved on.

The May 2019 Financial Report was given to the board members via dropbox and verbally given by Becky Fitzhugh with Hannis T. Bourgeois, LLP. The Compilation Report includes Balance Sheet for assets as well as liabilities and fund balance, Statement of Income, Budget to Actual, and General Fixed Assets.

Mr. Blevins made the motion, seconded by Mr. Falks, to adopt the minutes of the May 20, 2019 Regular Board Meeting.

Ayes: Mr. Blanchard, Mr. Blevins, Mr. Dugas, Mr. Easley, Mr. Falks
Nays: None
Abstain: None
Absent: None

Steve Maher gave an update on Station 1 Renovations along with explaining change orders and requesting approval for four change orders.

Mr. Blevins made the motion, seconded by Mr. Easley, to accept change order #4 – Canopy Extension with the understanding that Ritter Maher Architects will absorb the \$632.50 cost.

Ayes: Mr. Blanchard, Mr. Blevins, Mr. Dugas, Mr. Easley, Mr. Falks
Nays: None
Abstain: None
Absent: None

Mr. Blevins made the motion, seconded by Mr. Blanchard, to accept change order #8 – adding openings (new frames & doors) for a total of \$8,824.76 providing Chief Wascom is satisfied with the questions posed by the Board of Commissioners to the contractors.

Ayes: Mr. Blanchard, Mr. Blevins, Mr. Dugas, Mr. Easley, Mr. Falks
Nays: None
Abstain: None
Absent: None

Mr. Blanchard made the motion, seconded by Mr. Falks, to accept change order #9 – revision from pre-hung doors to Hollow Metal Frames for a total of \$928.68 providing Chief Wascom is satisfied with the questions posed by the Board of Commissioners to the contractors.

Ayes: Mr. Blanchard, Mr. Blevins, Mr. Dugas, Mr. Easley, Mr. Falks
Nays: None
Abstain: None
Absent: None

Mr. Falks made the motion, seconded by Mr. Blanchard, to accept change order #10 – Relocation of Fire Alarm box for lockers for a total of \$700.00 that was previously approved by Chief Wascom.

Ayes: Mr. Blanchard, Mr. Blevins, Mr. Dugas, Mr. Easley, Mr. Falks
Nays: None
Abstain: None
Absent: None

There being no further old business, the Board moved on to new business.

The 2018 Final Audit Report was given by Mr. Paul Riggs with James Lambert Riggs, & Associates, Inc. accompanied by Mrs. Christie Barado. There were no findings and clean audit on the Annual Financial Statement Audit. Mr. Riggs then gave the Statewide Agreed Upon Procedures (AUP) engagement. The Auditors opinion was given on one area and an Agency Response was included. Copies of both reports were given to the Board Secretary afterward and will be on file in the Administrative Office.

Chief Wascom updated the Board on the findings from the Assessor's office that will increase our collection on the User Fee.

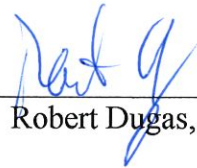
Chief Wascom also updated the Board on the status of Fire Prevention Bureaus Ordinance for the Village of Port Vincent and the City of Walker.

Deputy Chief Jackson updated the Board on the 462 calls for May 2019.

The commissioners discussed sand process for emergencies and station properties

There being no further business before the board, Mr. Falks made the motion, seconded by Mr. Blevins to adjourn at 7:01 p.m.

Ayes: Mr. Blanchard, Mr. Blevins, Mr. Dugas, Mr. Easley, Mr. Falks
Nays: None
~~Abstain: None~~
Absent: None



Robert Dugas, Chairman