

**FIRE PROTECTION DISTRICT #4
BOARD OF COMMISSIONERS
9760 Florida Blvd (Administration House)
Walker, LA 70785**

February 17, 2020

Chairman Dugas called the Regular Board Meeting of the Board of Commissioners to order at 6:00 p.m. The invocation was given by Mr. Falks and the assembly recited the Pledge of Allegiance.

Chairman Dugas called the roll with the following members present: Mr. Joe Blanchard, Mr. Robert Dugas, Mr. Jeff Easley, and Mr. Leslie Falks. Mr. Darren Blevins was absent. Chief James T. Wascom was present along with Mr. Paul Riggs and several LPFPD4 members.

Chairman Dugas announced that public input would be accepted from any member of the audience wishing to address an agenda item. There being no public input, the Board moved on.

Mr. Blanchard made the motion, seconded by Mr. Falks, to adopt the minutes of the January 20, 2020

Ayes: Mr. Blanchard, Mr. Dugas, Mr. Easley, Mr. Falks
Nays: None
Abstain: None
Absent: Mr. Blevins

Item 7 skipped due to a representative from Hannis T. Bourgeois, LLP running late.

There being no old business, the Board moved on to new business.

Mr. Paul Riggs with James, Lambert, Riggs, & Associates presented the board with an Audit Planning Packet and Louisiana Compliance Questionnaire (previously filled out and signed by Chief James T. Wascom, Board of Commissioners Secretary Tasha Killcrease, and Chairman Dugas). Paul discussed an overview of the Audit procedures including AUP procedures to come for the 2019 Audit.

Chairman Dugas read aloud resolution 20-001:

**RESOLUTION NO 20-001 OF THE BOARD OF COMMISSIONERS
OF LIVINGSTON PARISH FIRE PROTECTION DISTRICT NO. 4
APPROVING LOUISIANA COMPLIANCE QUESTIONNAIRE**

WHEREAS, a quorum of the Board of Commissioners ("Board") of Livingston Parish Fire Protection District No. 4 ("District") was present on February 17th, 2020 for a properly advertised, regular meeting;

WHEREAS, the Livingston Parish Fire Protection District No. 4 has hired the accounting firm of James, Lambert, Riggs, & Associates, Inc. to perform the 2019 financial audit; and

WHEREAS, the Legislative Auditor requires the Louisiana Compliance Questionnaire to be completed and signed as part of the audit submittal; and

WHEREAS, the required Louisiana Compliance Questionnaire as of December 31, 2019 and for the year then ended has been prepared and presented to the Board of the District for review and adoption,

BE IT RESOLVED, that the Livingston Parish Fire Protection District No. 4 Board of Commissioners convened in regular session on February 17, 2020, and hereby approves the Louisiana Compliance Questionnaire as part of the Legislative Auditor's requirement for completion of audits.

Mr. Easley made the motion, seconded by Mr. Blanchard, to approve the Louisiana Compliance Questionnaire by Resolution 20-001.

Ayes: Mr. Blanchard, Mr. Dugas, Mr. Easley, Mr. Falks
Nays: None
Abstain: None
Absent: Mr. Blevins

Chief Wascom requested we engage with ChadMat Safety Systems to complete a Fire Act Grant to replace SCBA's. This grant application will cost \$950.00 with an option to resubmit the grant if not approved in the current funding cycle for \$450.00.

Mr. Easley made the motion, seconded by Mr. Falks, to approve using ChadMat Safety Systems to write a Fire Act SCBA grant.

Ayes: Mr. Blanchard, Mr. Dugas, Mr. Easley, Mr. Falks
Nays: None
Abstain: None
Absent: Mr. Blevins

Deputy Chief Jackson presented the response statistics for LPFPD4's total of 484 calls in January 2020.


Mr. Falks announced he has not found out anything on Friendship Community Center. Mr. Blanchard talked about property on Walker South Road for the future.

Mr. Trey Sanders with Hannis T. Bourgeois, LLP joined the meeting at 6:15 p.m. The Board returned to item 7.

The January 2020 Financial Report was reviewed by Trey Sanders with Hannis T. Bourgeois, LLP along with the Board Members. The Financial Report includes Balance Sheet for assets as well as liabilities and fund balance, Statement of Income, Budget to Actual, and General Fixed Assets.

There being no further business before the board, Mr. Falks made the motion, seconded by Mr. Blanchard to adjourn at 6:50 p.m.

Ayes: Mr. Blanchard, Mr. Dugas, Mr. Easley, Mr. Falks
Nays: None
Abstain: None
Absent: Mr. Blevins



Robert Dugas, Chairman