

**FIRE PROTECTION DISTRICT #4  
BOARD OF COMMISSIONERS  
9760 Florida Blvd (Administration House)  
Walker, LA 70785**

**June 15, 2020**

Chairman Dugas called the Regular Board Meeting of the Board of Commissioners to order. The invocation was given by Mr. Falks and the assembly recited the Pledge of Allegiance.

Chairman Dugas called the roll with the following members present: Mr. Joe Blanchard, Mr. Robert Dugas, Mr. Jeff Easley, and Mr. Leslie Falks. Mr. Darren Blevins and Chief Wascom were absent. Trey Sanders was present as well as several LPFPD4 members.

Chairman Dugas announced that public input would be accepted from any member of the audience wishing to address an agenda item. There being no public input, the Board moved on.

Mr. Blanchard made the motion, seconded by Mr. Falks, to adopt the minutes of the May 18, 2020 Regular Board Meeting.

Ayes: Mr. Blanchard, Mr. Dugas, Mr. Easley, Mr. Falks  
Nays: None  
Abstain: None  
Absent: Mr. Blevins

The May 2020 Financial Report was reviewed by Trey Sanders with Hannis T. Bourgeois, LLP along with the Board Members. The Financial Report includes Balance Sheet for assets as well as liabilities and fund balance, Statement of Income, Budget to Actual, and General Fixed Assets.

Chairman Dugas advised the Board that the plan is to put Station 11 up for bid before the end of the year.

Due to James, Lambert, Riggs, & Associates, Inc. social distancing procedures they were not physically present. Audit Director Paul Riggs was contacted via speaker phone at 6:16 p.m. Copies of the Audit Reports were given to the Board prior to the Board Meet as well as a copy to the Board Secretary and will be on file in the Administrative Office. The 2019 Final Audit Report was given. There were no findings and clean audit on the Annual Financial Statement Audit. Mr. Riggs then gave the Statewide Agreed Upon Procedures (AUP) engagement. The Auditor explained their opinion which was also a clean audit. The conference call was ended at 6:28 p.m.

Mr. Easley made the motion, seconded by Mr. Falks, to reappoint Mr. Howard Ward as the Governing Authority Member to the Civil Service Board. Term will expire January 2023.

Ayes: Mr. Blanchard, Mr. Dugas, Mr. Easley, Mr. Falks  
Nays: None

Abstain: None  
Absent: Mr. Blevins

There being no further new business, the Board moved on to Chief's reports.

The Fire Prevention Bureau 1<sup>st</sup> and 2<sup>nd</sup> Quarter Report was given by Fire Prevention Officer Gallman. Deputy Chief Jackson gave the 1<sup>st</sup> and 2<sup>nd</sup> Quarter Training Report in the place of Training Officer Fly. Deputy Chief Jackson gave his Operations Report which included the call statistic for March through May of 2020 as well as giving an update on response protocols due to COVID-19. He also advised that Chief Wascom's Maintenance Report will be sent to the Board shortly.

There being no further business before the board, Mr. Easley made the motion, seconded by Mr. Blanchard to adjourn.

Ayes: Mr. Blanchard, Mr. Dugas, Mr. Easley, Mr. Falks  
Nays: None  
Abstain: None  
Absent: Mr. Blevins



Robert Dugas, Chairman