

PROCEEDINGS OF THE LIVINGSTON PARISH FIRE PROTECTION DISTRICT #4 MUNICIPAL FIRE CIVIL SERVICE
BOARD'S SPECIAL MEETING HELD September 21, 2020 via Teleconference

Pursuant to Proclamation Number 30-JBE-2020, Section 4, the Board met via Teleconference for attendance during an Emergency. The Board would otherwise be unable to operate due to quorum requirements.

Roll Call

Chairman Howard Ward called the Special Meeting to order at 3:05 p.m. Roll call was taken by Chairman Howard Ward.

Present were:
Howard Ward, Chairman
Lisa Watts, Vice Chairperson
Gary Boudreaux, Fire Department Member
Brandi Wascom, Secretary
Fire Department Personnel

Approval of Minutes

Board Secretary Brandi Wascom read the minutes of the previous Special Meeting of August 19, 2020. Gary Boudreaux made the motion, seconded by Lisa Watts to adopt the minutes as written.

Ayes: Howard Ward, Lisa Watts, Gary Boudreaux
Nays: None
Absent: None
Abstain: None

New Business

1. Review class plan pages for new Fire Prevention Officer

Board Secretary Brandi Wascom submitted the new class plan pages for the new classification plan of Fire Prevention Officer to the Board for review. The Board reviewed the plan pages for accuracy and no errors were found. The pages will be updated by the board secretary.

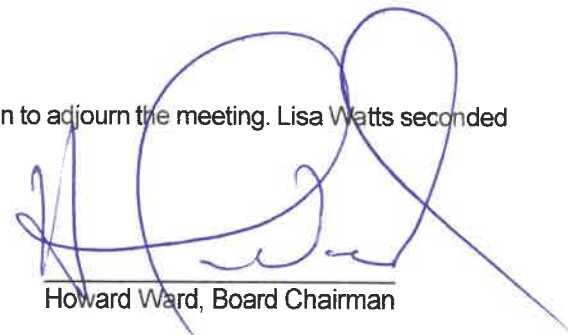
2. Review applications for Fire Prevention Officer

The Office of State Examiner has concluded that the new classification plan of Fire Prevention Officer would require an Experience and Training Examination. Notice of Examination was posted July 20, 2020 through August 20, 2020. Matthew Gallman submitted his application to the Board. He was the only applicant. Mr. Gallman meets all the qualifications set forth in the classification plan. Mr. Gallman has been working in this classification as a provisional appointment since June 04, 2019.

The Board reviewed the submitted application. Gary Boudreaux made the motion, seconded by Lisa Watts to approve his application for examination in the class of Fire Prevention Officer.

Ayes: Howard Ward, Lisa Watts, Gary Boudreaux
Nays: None
Absent: None
Abstain: None

There being no further business before the board, Gary Boudreaux made the motion to adjourn the meeting. Lisa Watts seconded the motion and all were in favor.



Howard Ward, Board Chairman