

FIRE PROTECTION DISTRICT #4
BOARD OF COMMISSIONERS
9760 Florida Blvd (Administration House)
Walker, LA 70785

November 16, 2020

Chairman Dugas called the Public Hearing of the Board of Commissioners to order at 6:00 p.m. The invocation was given by Mr. Falks and the assembly recited the Pledge of Allegiance.

Chairman Dugas called the roll with the following members present: Joseph Blanchard, Robert Dugas, and Leslie Falks. Darren Blevins and Jeff Easley were absent. Chief James T. Wascom, CPA Trey Sanders, and several LPFPD4 members were also present.

Chief Wascom presented the budget packet to the Board which contained the message from preparer, budget message, authorization resolutions, certificate, budget detail, and authorized positions.

Commissioner Darren Blevins joined the meeting at 6:04 p.m.

Chief Wascom presented the amendments to the 2020 Operating Budget and the proposed 2021 Operating Budget. A discussion was held.

No public comment was made regarding the 2020 amended or proposed 2021 Operating Budget.

Mr. Falks made the motion, seconded by Mr. Blanchard, to close the Public Hearing at 6:15 p.m.

Ayes: Mr. Blanchard, Mr. Blevins, Mr. Dugas, and Mr. Falks
Nays: None
Abstain: None
Absent: Mr. Easley

Chairman Dugas called the Regular Board Meeting of the Board of Commissioners to order at 6:15 p.m.

Chairman Dugas called the roll with the following members present: Joseph Blanchard, Darren Blevins, Robert Dugas, and Leslie Falks. Jeff Easley was absent. Chief James T. Wascom, CPA Trey Sanders, Quality Engineering President Deric Murphy, and several LPFPD4 members were also present.

Chairman Dugas announced that Public Input would be accepted from any member of the audience wishing to address an agenda item.

There being no public input, the Board moved onto item 3.

Mr. Blanchard made the motion, seconded by Mr. Falks, to adopt the minutes of the October 19, 2020 Board Meeting.

Ayes: Mr. Blanchard, Mr. Blevins, Mr. Dugas, and Mr. Falks
Nays: None
Abstain: None
Absent: Mr. Easley

The October 2020 Financial Report was reviewed by Trey Sanders with Hannis T. Bourgeois, LLP along with the Board Members. The Financial Report includes Balance Sheet for assets as well as liabilities and fund balance, Statement of Income, Budget to Actual, and General Fixed Assets. No comments were made. The Board moved on to item 5.

There being no old business to discuss, the Board moved on to new business item 6a.

Board Secretary Tasha Killcrease read aloud Resolution No. 20-003:

**RESOLUTION NO. 20-003 OF THE BOARD OF COMMISSIONERS OF LIVINGSTON PARISH
FIRE PROTECTION DISTRICT NO. 4 ADOPTING 2020 AMENDED BUDGET**

WHEREAS, a quorum of the Board of Commissioners ("Board") of Livingston Parish Fire Protection District No. 4 ("District") was present on November 16th, 2020 for a properly advertised, regular meeting;

WHEREAS, James T. Wascom, as the District's Chief Executive, has prepared and submitted a proposed Amended Budget for the 2020 fiscal year together with this adoption instrument;

WHEREAS, the Board finds that notice of the proposed Amended Budget, its availability for inspection and the date time and place of the public hearing to be held on the Budget was properly advertised in accordance with the Louisiana Local Government Budget Act, LA. R.S. 39:1301 *et seq.*;

WHEREAS, the proposed 2020 Amended Budget has been available for inspection by the public at the District's office located at 9760 Florida Blvd Walker, La 70785;

WHEREAS, a public hearing on the proposed 2020 Amended Budget was held this date; November 16th, 2020;

WHEREAS, the Board finds that adoption of the proposed 2020 Amended Budget is in the best interest of the public and the District;

BE IT RESOLVED that the proposed 2020 Amended Budget, a copy of which is attached hereto and made part hereof, is hereby approved and adopted;

BE IT FURTHER RESOLVED that James T Wascom, the District's Chief Executive, be and is hereby authorized and instructed to take all actions reasonably necessary to effectuate all provisions of this Budget, including the Pay Plan, and to comply with the provisions of the Louisiana Local Government Budget Act, LA. R.S. 39:1301 *et seq.*

No comments were made.

Mr. Blevins made the motion, seconded by Mr. Blanchard, to approve the Amended 2020 Operating Budget by Resolution 20-003.

Ayes: Mr. Blanchard, Mr. Blevins, Mr. Dugas, and Mr. Falks
Nays: None
Abstain: None
Absent: None

Board Secretary Tasha Killcrease read aloud Resolution No. 20-004:

**RESOLUTION NO. 20-004 OF THE BOARD OF COMMISSIONERS OF LIVINGSTON PARISH
FIRE PROTECTION DISTRICT NO. 4 ADOPTING 2021 BUDGET**

WHEREAS, a quorum of the Board of Commissioners ("Board") of Livingston Parish Fire Protection District No. 4 ("District") was present on November 16th, 2020 for a properly advertised, regular meeting;

WHEREAS, James T. Wascom, as the District's Chief Executive, has prepared and submitted a proposed Budget for the 2021 fiscal year together with this adoption instrument;

WHEREAS, the Board finds that notice of the proposed Budget, its availability for inspection and the date time and place of the public hearing to be held on the Budget was properly advertised in accordance with the Louisiana Local Government Budget Act, LA. R.S. 39:1301 *et seq.*;

WHEREAS, the proposed 2021 Budget has been available for inspection by the public at the District's office located at 9760 Florida Blvd Walker, La 70785;

WHEREAS, a public hearing on the proposed 2021 Budget was held this date; November 16th, 2020;

WHEREAS, the Board finds that adoption of the proposed 2021 Budget is in the best interest of the public and the District;

BE IT RESOLVED that the proposed 2021 Budget, a copy of which is attached hereto and made part hereof, is hereby approved and adopted;

BE IT FURTHER RESOLVED that James T Wascom, the District's Chief Executive, be and is hereby authorized and instructed to take all actions reasonably necessary to effectuate all provisions of this Budget, including the Pay Plan, and to comply with the provisions of the Louisiana Local Government Budget Act, LA. R.S. 39:1301 *et seq.*

No comments were made.

Mr. Blevins made the motion, seconded by Mr. Falks, to approve the proposed 2021 Operating Budget by Resolution 20-004.

Ayes: Mr. Blanchard, Mr. Blevins, Mr. Dugas, and Mr. Falks
Nays: None
Abstain: None
Absent: Mr. Easley

Chief Wascom discussed item 6c in reference to hiring a Full-Time Maintenance Officer. A discussion was held.

Mr. Blevins made the motion, seconded by Mr. Blanchard, to approve the funding of a Maintenance Officer Position.

Ayes: Mr. Blanchard, Mr. Blevins, Mr. Dugas, and Mr. Falks
Nays: None
Abstain: None
Absent: Mr. Easley

President of Quality Engineering, Deric Murphy discussed item 6d in reference to Station 11 plans including culverts, electricity, water systems and changes from previous meeting. A discussion was held on proposed bid dates.

Mr. Falks made the motion, seconded by Mr. Blevins, to approve the advertisement of bid for Station 11 the first week of December, pending the final review of plans by the Board and Fire Chief.

Ayes: Mr. Blanchard, Mr. Blevins, Mr. Dugas, and Mr. Falks
Nays: None
Abstain: None
Absent: Mr. Easley

Item 6e will be omitted and moved to the December meeting.

Deputy Chief Jackson presented the statistics for LPFPD4's total of 555 calls in October 2020.

There being no further business before the board, Mr. Blevins made the motion, seconded by Mr. Falks, to adjourn at 6:58 p.m.

Ayes: Mr. Blanchard, Mr. Blevins, Mr. Dugas, and Mr. Falks
Nays: None
Abstain: None
Absent: Mr. Easley



Robert Dugas, Chairman



Livingston Parish Fire Protection District #4
BUDGET OVERVIEW: AMENDED 2020 OPERATING BUDGET - FY20 P&L
January - December 2020

	TOTAL
Income	\$3,854,142.00
GROSS PROFIT	\$3,854,142.00
Expenses	\$3,752,669.42
NET OPERATING INCOME	\$101,472.58
Other Expenses	\$307,957.99
NET OTHER INCOME	\$ -307,957.99
NET INCOME	\$ -206,485.41

Livingston Parish Fire Protection District #4
BUDGET OVERVIEW: 2021 OPERATING BUDGET - FY21 P&L
January - December 2021

	TOTAL
Income	\$3,735,400.00
GROSS PROFIT	\$3,735,400.00
Expenses	\$3,834,700.00
NET OPERATING INCOME	\$ -99,300.00
Other Expenses	\$1,450,000.00
NET OTHER INCOME	\$ -1,450,000.00
NET INCOME	\$ -1,549,300.00
