

**PROCEEDINGS OF THE LIVINGSTON PARISH FIRE PROTECTION DISTRICT #4 MUNICIPAL FIRE CIVIL SERVICE
BOARD'S SPECIAL MEETING HELD November 5, 2020 located at 9760 Florida Blvd Walker, LA 70785**

Roll Call

Vice-Chairman Lisa Watts called the Special Meeting to order at 3:02 p.m. Roll call was taken by Vice-Chairman Lisa Watts.

Present were: Lisa Watts, Vice Chairperson
Gary Boudreaux, Fire Department Member
Brandi Wascom, Secretary
Fire Department Members

Absent were: Howard Ward, Chairman

Approval of Minutes

Board Secretary Brandi Wascom read the minutes of the previous Regular Meeting of October 19, 2020. Gary Boudreaux made the motion, seconded by Lisa Watts to adopt the minutes as written.

Ayes: Lisa Watts, Gary Boudreaux
Nays: None
Absent: Howard Ward
Abstain: None

New Business

1. Review and Approve Test Scores for Fire Prevention Officer

Board Secretary Brandi Wascom gave Vice-Chairman Lisa Watts the sealed envelope from the Office of the State Examiner containing the test scores for the Fire Prevention Officer Experience and Training examination. Vice-Chairman Lisa Watts opened the envelope and reviewed the scores with the board members. Motion was made by Gary Boudreaux and seconded by Lisa Watts to approve test scores and certify the eligibility list to be given to the Appointing Authority.

Ayes: Lisa Watts, Gary Boudreaux
Nays: None
Absent: Howard Ward
Abstain: None

2. Review and Approve any PAFs

Board Secretary Brandi Wascom submitted a Personnel Action Form for Matthew Gallman to begin his working test period immediately for Fire Prevention Officer. Mr. Gallman has been working provisionally in this position since June 04, 2019. Gary Boudreaux made the motion, seconded by Lisa Watts to approve the PAF.

Ayes: Lisa Watts, Gary Boudreaux
Nays: None
Absent: Howard Ward
Abstain: None

3. Review Seniority Roster

Secretary Brandi Wascom submitted the Seniority Roster to the Board for review. After a review, no errors were found. Gary Boudreaux made the motion to approve the roster. Lisa Watts seconded the motion.

Ayes: Lisa Watts, Gary Boudreaux
Nays: None
Absent: Howard Ward
Abstain: None

4. Schedule 2021 quarterly meetings

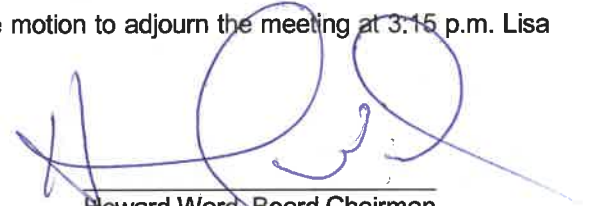
The Board reviewed the calendar for 2021 and voted to schedule the following meetings for the 2021 calendar year. Other meetings may be scheduled as the need arises.

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Monday, January 11, 2021
Monday, April 19, 2021
Monday, July 19, 2021
Monday, October 18, 2021

Vice-Chairman Watts directed Secretary Brandi Wascom to post the Notice of Public Meetings at the Administration Headquarters.

There being no further business before the board, Gary Boudreaux made the motion to adjourn the meeting at 3:15 p.m. Lisa Watts seconded the motion and all were in favor.



Howard Ward, Board Chairman