

**LIVINGSTON PARISH FIRE PROTECTION DISTRICT #4  
BOARD OF COMMISSIONERS**

9760 Florida Blvd, Walker LA 70785 (Headquarters)

**November 15, 2021**

Chairman Dugas called Public Hearing I (2021-2022 Budget) of the Board of Commissioners to order at 6:01 p.m. The invocation was given by Mr. Falks and the assembly recited the Pledge of Allegiance.

Chairman Dugas called the roll with the following members present: Mr. Joseph Blanchard, Mr. Robert Dugas, Mr. Jeff Easley, and Mr. Leslie Falks. Mr. Darren Blevins was absent. Mr. Trey Sanders and several LPFPD4 members were also in attendance.

The budget packet was given to the Board which contained the message from preparer, budget message, authorization resolutions, certificate, budget detail, and authorized positions.

The Board reviews the amendments to the 2021 Operating Budget and the proposed 2022 Operating Budget. A discussion was held.

No public comment was made regarding the 2021 amended or proposed 2022 Operating Budget.

Mr. Easley made the motion, seconded by Mr. Falks, to close the Public Hearing at 6:07 p.m.

Ayes: Mr. Blanchard, Mr. Dugas, Mr. Easley, and Mr. Falks  
Nays: None  
Abstain: None  
Absent: Mr. Blevins

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Chairman Dugas called Public Hearing II (referendum) of the Board of Commissioners to order at 6:07 p.m.

Chairman Dugas called the roll with the following members present: Mr. Joseph Blanchard, Mr. Robert Dugas, Mr. Jeff Easley, and Mr. Leslie Falks. Mr. Darren Blevins was absent. Mr. Trey Sanders and several LPFPD4 members were also in attendance.

No public comment was made.

Mr. Easley made the motion, seconded by Mr. Falks, to close Public Hearing II at 6:07 p.m.

Ayes: Mr. Blanchard, Mr. Dugas, Mr. Easley, and Mr. Falks  
Nays: None  
Abstain: None  
Absent: Mr. Blevins

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Chairman Dugas called the Regular Board Meeting of the Board of Commissioners to order at 6:08 p.m.

Chairman Dugas called the roll with the following members present: Mr. Joseph Blanchard, Mr. Robert Dugas, Mr. Jeff Easley, and Mr. Leslie Falks. Mr. Darren Blevins was absent. Mr. Trey Sanders and several LPPFD4 members were also in attendance.

Chairman Dugas announced that Public Input would be accepted from any member of the audience wishing to address an agenda item. There was no public comment made.

Mr. Blanchard made the motion, seconded by Mr. Easley, to adopt the minutes of the October 18, 2021 Board Meeting.

Ayes: Mr. Blanchard, Mr. Dugas, Mr. Easley, and Mr. Falks  
 Nays: None  
 Abstain: None  
 Absent: Mr. Blevins

The October 2021 Financial Report was reviewed by Trey Sanders with Hannis T. Bourgeois, LLP along with the Board Members. The Financial Report includes Balance Sheet for assets as well as liabilities and fund balance, Statement of Income, Budget to Actual, and General Fixed Assets. No comments were made.

Chairman Dugas updated the Board on Station 6 & 7 driveway is waiting on retention determination from the Parish. No update on Station 11.

There being no further old business to discuss, the Board moved on to new business.

Resolution No. 21-005 presented:

**RESOLUTION NO. 21-005 OF THE BOARD OF COMMISSIONERS OF L I V I N G S T O N  
 P A R I S H FIRE PROTECTION DISTRICT NO. 4 ADOPTING 2021 AMENDED BUDGET**

**WHEREAS**, a quorum of the Board of Commissioners ("Board") of Livingston Parish Fire Protection District No. 4 ("District") was present on November 15<sup>th</sup>, 2021 for a properly advertised, regular meeting;

**WHEREAS**, James T. Wascom, as the District's Chief Executive, has prepared and submitted a proposed Amended Budget for the 2021 fiscal year together with this adoption instrument;

**WHEREAS**, the Board finds that notice of the proposed Amended Budget, its availability for inspection and the date time and place of the public hearing to be held on the Budget was properly advertised in accordance with the Louisiana Local Government Budget Act, LA. R.S. 39:1301 *et seq.*;

**WHEREAS**, the proposed 2021 Amended Budget has been available for inspection by the public at the District's office located at 9760 Florida Blvd Walker, La 70785;

**WHEREAS**, a public hearing on the proposed 2021 Amended Budget was held this date; November 15<sup>th</sup>, 2021;

**WHEREAS**, the Board finds that adoption of the proposed 2021 Amended Budget is in the best interest of the public and the District;

**BE IT RESOLVED** that the proposed 2021 Amended Budget, a copy of which is attached hereto and made part hereof, is hereby approved and adopted;

**BE IT FURTHER RESOLVED** that James T Wascom, the District's Chief Executive, be and is hereby authorized and instructed to take all actions reasonably necessary to effectuate all provisions of this Budget, including the Pay Plan, and to comply with the provisions of the Louisiana Local Government Budget Act, LA. R.S. 39:1301 *et seq.*

No comments were made.

Mr. Easley made the motion, seconded by Mr. Blanchard, to approve the Amended 2021 Operating Budget by Resolution 21-005.

Ayes: Mr. Blanchard, Mr. Dugas, Mr. Easley, and Mr. Falks  
 Nays: None  
 Abstain: None  
 Absent: Mr. Blevins

Resolution No. 21-006 presented:

**RESOLUTION NO. 21-006 OF THE BOARD OF COMMISSIONERS OF LIVINGSTON  
 PARISH FIRE PROTECTION DISTRICT NO. 4 ADOPTING 2022 BUDGET**

**WHEREAS**, a quorum of the Board of Commissioners ("Board") of Livingston Parish Fire Protection District No. 4 ("District") was present on November 15<sup>th</sup>, 2021 for a properly advertised, regular meeting;

**WHEREAS**, James T. Wascom, as the District's Chief Executive, has prepared and submitted a proposed Budget for the 2022 fiscal year together with this adoption instrument;

**WHEREAS**, the Board finds that notice of the proposed Budget, its availability for inspection and the date time and place of the public hearing to be held on the Budget was properly advertised in accordance with the Louisiana Local Government Budget Act, LA. R.S. 39:1301 *et seq.*;

**WHEREAS**, the proposed 2022 Budget has been available for inspection by the public at the District's office located at 9760 Florida Blvd Walker, La 70785;

**WHEREAS**, a public hearing on the proposed 2022 Budget was held this date; November 15<sup>th</sup>, 2021;

**WHEREAS**, the Board finds that adoption of the proposed 2022 Budget is in the best interest of the public and the District;

**BE IT RESOLVED** that the proposed 2022 Budget, a copy of which is attached hereto and made part hereof, is hereby approved and adopted;

**BE IT FURTHER RESOLVED** that James T Wascom, the District's Chief Executive, be and is hereby authorized and instructed to take all actions reasonably necessary to effectuate all provisions of this Budget, including the Pay Plan, and to comply with the provisions of the Louisiana Local Government Budget Act, LA. R.S. 39:1301 *et seq.*

No comments were made.

Mr. Falks made the motion, seconded by Mr. Blanchard, to approve the proposed 2022 Operating Budget by Resolution 21-006.

Ayes: Mr. Blanchard, Mr. Dugas, Mr. Easley, and Mr. Falks  
 Nays: None  
 Abstain: None  
 Absent: Mr. Blevins

Chairman Dugas read aloud the Notice for December Board meeting:

**PURSUANT TO LA. R.S. 42:19.1  
 NOTICE OF CONSIDERATION OF ACTION REGARDING AD VALOREM TAX**

NOTICE IS HEREBY GIVEN that Fire Protection District No. 4 of Livingston Parish, Louisiana will meet on Monday, December 20, 2021 at 6:00 p.m., at 9760 Florida Blvd., Walker, Louisiana, at which time there will be consideration of action regarding calling an election for the

levy and collection of an ad valorem tax dedicated to acquiring, constructing, improving, maintaining and/or operating fire protection and emergency medical service facilities, vehicles and equipment, including both movable and immovable property, and to pay the costs of obtaining water for fire hydrant purposes, including charges for fire hydrant rentals and services.

Mr. Blanchard made the motion, seconded by Mr. Falks, to call for a public hearing on December 20, 2021 at 6:00 p.m. for consideration of action on Ad Valorem Tax with the regular Board meeting to follow immediately.

Ayes: Mr. Blanchard, Mr. Dugas, Mr. Easley, and Mr. Falks  
Nays: None  
Abstain: None  
Absent: Mr. Blevins

Deputy Chief Jackson explained the need for and purpose of a second swing shift Firefighter/Operator. A discussion was held.

Mr. Blanchard made the motion, seconded by Mr. Easley, to approve Chief Wascom to hire a second swing shift Firefighter/Operator position.

Ayes: Mr. Blanchard, Mr. Dugas, Mr. Easley, and Mr. Falks  
Nays: None  
Abstain: None  
Absent: Mr. Blevins

There being no further new business, the board moved on to Chief's and Commissioner's reports.

Deputy Chief Jackson presented the response statistics for LPFPD4's total of 547 calls in October 2021. Training/Safety Officer Keesler Fly updated the Board on the new Emergency Reporting System training opportunities. Also notified the Board of the new hybrid academy/certifications available and LPFPD4 will take advantage of this opportunity next month for EMT certifications. Fire Prevention Officer Matt Gallman advised the Board on the purchase of an inflatable fire safety house for future Fire Prevention events.

Vice Chairman Easley reminded the Board of fire hydrants the district still owns that are awaiting installation at the water company. A discussion was held on the placement of fire hydrants.

There being no further business before the board, Mr. Easley made the motion, seconded by Mr. Blanchard, to adjourn at 6:56 p.m.

Ayes: Mr. Blanchard, Mr. Dugas, Mr. Easley, and Mr. Falks  
Nays: None  
Abstain: None  
Absent: Mr. Blevins

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Robert Dugas, Chairman