

**LIVINGSTON PARISH FIRE PROTECTION DISTRICT #4
BOARD OF COMMISSIONERS
9760 Florida Blvd, Walker LA 70785 (Headquarters)**

February 21, 2022

Chairman Dugas called the Regular Board Meeting of the Board of Commissioners to order at 6:01 p.m. The invocation was given by Mr. Blevins and the assembly recited the Pledge of Allegiance.

Chairman Dugas called the roll with the following members present: Mr. Joseph Blanchard, Mr. Darren Blevins, Mr. Robert Dugas, Mr. Jeff Easley and Mr. Leslie Falks. Mr. Trey Sanders, Mr. Glen Duncan, Mrs. Christie Barado, Chief James T. Wascom, and several LPFPD4 members were also in attendance.

Chairman Dugas announced that public input would be accepted from any member of the audience wishing to address an agenda item. There being no public input, the Board moved on.

Mr. Blevins made the motion, seconded by Mr. Blanchard, to adopt the minutes of the January 17, 2022 Regular Board Meeting.

Ayes: Mr. Blanchard, Mr. Blevins, Mr. Dugas, Mr. Easley, Mr. Falks
Nays: None
Abstain: None
Absent: None

The tentative January 2022 Financial Report was reviewed with Trey Sanders from Hannis T. Bourgeois, LLP along with the Board Members. The Financial Report includes Balance Sheet for assets as well as liabilities and fund balance, Statement of Income, Budget to Actual, and General Fixed Assets.

Mr. Glen Duncan with Quality Engineering & Surveying, LLC updated the Board on the progress with Station 11 and the Livingston Parish School Board Property. Mr. Duncan also updated on the design phase status for Stations 6 and 7 driveways.

There being no further old business, the board moved on to new business.

Mrs. Christie Barado with James, Lambert, Riggs, & Associates presented the board with an Audit Planning Packet and Louisiana Compliance Questionnaire (previously filled out and signed by Chief James T. Wascom, Board of Commissioners Secretary Tasha Killcrease, and Chairman Dugas). Mrs. Barado discussed an overview of the Audit procedures including AUP procedures to come for the 2021 Audit.

Chairman Dugas presented resolution 22-001:

**RESOLUTION NO 22-001 OF THE BOARD OF COMMISSIONERS
OF LIVINGSTON PARISH FIRE PROTECTION DISTRICT NO. 4
APPROVING LOUISIANA COMPLIANCE QUESTIONNAIRE**

WHEREAS, a quorum of the Board of Commissioners ("Board") of Livingston Parish Fire Protection District No. 4 ("District") was present on February 21st, 2022 for a properly advertised, regular meeting;

WHEREAS, the Livingston Parish Fire Protection District No. 4 has hired the accounting firm of James, Lambert, Riggs, & Associates, Inc. to perform the 2021 financial audit; and

WHEREAS, the Legislative Auditor requires the Louisiana Compliance Questionnaire to be completed and signed as part of the audit submittal; and

WHEREAS, the required Louisiana Compliance Questionnaire as of December 31, 2021 and for the year then ended has been prepared and presented to the Board of the District for review and adoption,
BE IT RESOLVED, that the Livingston Parish Fire Protection District No. 4 Board of Commissioners convened in regular session on February 21, 2022, and hereby approves the Louisiana Compliance Questionnaire as part of the Legislative Auditor's requirement for completion of audits.

Mr. Easley made the motion, seconded by Mr. Falks, to approve the Louisiana Compliance Questionnaire by Resolution 22-001.

Ayes: Mr. Blanchard, Mr. Blevins, Mr. Dugas, Mr. Easley, Mr. Falks
Nays: None
Abstain: None
Absent: None

There being no further new business, the Board moved on to Chief's reports.

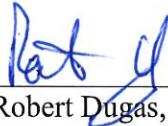
Chief Wascom updated the Board on the current public outreach.

Deputy Chief Trey Jackson presented the response statistics for LPFPD4's total of 629 calls in January 2022. Training/Safety Officer Keesler Fly gave an update on the District's PIAL rating preparation status, recent drill training classes, and the high school Firefighter I class.

The Board held a discussion on potential public outreach meeting dates.

There being no further business before the board, Mr. Blevins made the motion, seconded by Mr. Blanchard to adjourn at 6:40 p.m.

Ayes: Mr. Blanchard, Mr. Blevins, Mr. Dugas, Mr. Easley, Mr. Falks
Nays: None
Abstain: None
Absent: None



Robert Dugas, Chairman