

**Proceedings of the Livingston Parish Fire Protection District #4 Municipal Fire Civil Service Board's
Special Meeting Held on Thursday, May 26, 2022 at Administration Headquarters located at 9760 Florida
Blvd, Walker, LA 70785**

Roll Call

Vice-Chairman Gary Boudreaux called the Special Meeting to order at 1:00 p.m. Roll call was taken by Vice-Chairman Gary Boudreaux.

Present were: Gary Boudreaux, Vice-Chairman (Fire Department Member)
Howard Bonaventure, Board Member (Governing Authority Member)
Brandi Wascom, Secretary
Fire Department Personnel via Conference Call

Absent were: Lisa Watts, Chairperson (College List Member)

Approval of Minutes

Board Secretary Brandi Wascom read the minutes of the previous Special Meeting of April 21, 2022. Howard Bonaventure made the motion, seconded by Gary Boudreaux to adopt the minutes as written.

Ayes: Howard Bonaventure, Gary Boudreaux
Nays: None
Absent: Lisa Watts
Abstain: None

As there was no Old Business, the Board moved onto the next agenda item.

New Business

1. Review and Approve any PAFs

As there were no Personnel Action Forms to review, the Board moved onto the next agenda item.

2. Training/Safety Officer Competitive Examination

At the May 16, 2022 Board of Commissioners monthly meeting, the board voted to request the Civil Service Board to call for a competitive examination for the classification plan of Training and Safety Officer. The Board reviewed the minutes from the Board of Commissioners' meeting and a discussion was held. This request is to create a second position under this class plan. The Board reviewed the qualification requirements set forth in the class plan.

Gary Boudreaux made the motion to request the Office of State Examiner to hold a competitive examination for the Training and Safety Officer classification plan. Howard Bonaventure seconded the motion. All were in favor.

There being no further business before the board, Gary Boudreaux made the motion to adjourn the meeting. Howard Bonaventure seconded the motion and all were in favor.

Lisa Watts, Board Chairperson