

**LIVINGSTON PARISH FIRE PROTECTION DISTRICT #4
BOARD OF COMMISSIONERS
9760 Florida Blvd, Walker LA 70785 (Headquarters)**

June 20, 2022

Chairman Dugas called the Regular Board Meeting of the Board of Commissioners to order at 6:02 p.m. The invocation was given by Mr. Falks and the assembly recited the Pledge of Allegiance.

Chairman Dugas called the roll with the following members present: Mr. Darren Blevins, Mr. Robert Dugas, and Mr. Leslie Falks. Mr. Joseph Blanchard and Mr. Jeff Easley were absent. Chief James Wascom, Mr. Cole Aydell, Mr. Glen Duncan, Ms. Tasha Killcrease, Mr. Paul Riggs, Mr. Trey Sanders and several LPFPD4 members were also in attendance.

Chairman Dugas announced that public input would be accepted from any member of the audience wishing to address an agenda item. There being no public input, the Board moved on.

Mr. Blevins made the motion, seconded by Mr. Falks, to adopt the minutes of the May 16, 2022 Regular Board Meeting.

Ayes: Mr. Blevins, Mr. Dugas, Mr. Falks
Nays: None
Abstain: None
Absent: Mr. Blanchard, Mr. Easley

The May 2022 Financial Report was reviewed with Trey Sanders from Hannis T. Bourgeois, LLP along with the Board Members. The Financial Report includes Balance Sheet for assets as well as liabilities and fund balance, Statement of Income, Budget to Actual, and General Fixed Assets.

Mr. Glen Duncan with Quality Engineering & Surveying gave the Engineers' Report:

- All plans are approved through the Parish for both Stations 6 & 7 driveways.
- Mr. Duncan has reached out to contractors for quotes and received one per station so far.
- No update on Station 11.

The current quote for the driveway demolition and replacement was:

Station 6 - \$39,000
Station 7 - \$69,000

A discussion was held on obtaining more quotes and proceeding with the work once three quotes are received.

Mr. Falks made the motion, seconded by Mr. Blevins, to authorize Chief Wascom to sign contract to replace Station 6 driveway not to exceed \$39,000.

Ayes: Mr. Blevins, Mr. Dugas, Mr. Falks
Nays: None
Abstain: None

Absent: Mr. Blanchard, Mr. Easley

Mr. Falks made the motion, seconded by Mr. Blevins, to authorize Chief Wascom to sign contract to replace Station 7 driveway not to exceed \$69,000.

Ayes: Mr. Blevins, Mr. Dugas, Mr. Falks

Nays: None

Abstain: None

Absent: Mr. Blanchard, Mr. Easley

There being no further old business, the board moved on to new business.

The 2021 Final Audit Report was given by Mr. Paul Riggs with James Lambert Riggs, & Associates, Inc. There were no findings and clean audit on the Annual Financial Statement Audit. Mr. Riggs then gave the Statewide Agreed Upon Procedures (AUP) engagement. The Auditors opinion was given on one area and an Agency Response was included. Copies of both reports were given to the Board Secretary afterward and will be on file in the Administrative Office.

Mr. Cole Aydell with Alvin Fairburn & Associates, LLC representing Livingston Parish Sewer District No. 1 & 2 to discuss the property owned by LPFPD4 on Fore Road. Livingston Parish Sewer District No. 1 & 2 currently has a 16' x 40' slab/sewer treatment plant on the property and is requesting permission to add an odor control unit which is an additional 10'x15' slab to the east of the existing concrete slab.

A discussion was held on the future plans of the Fore Road property.

Mr. Blevins made the motion, seconded by Mr. Falks, to authorize Chief Wascom to sign servitude of an additional 10'x15' on LPFPD4's Fore Road property pending the approval of Quality Engineering & Surveying. This servitude is for Livingston Parish Sewer District No. 1 & 2 for the purpose of an odor control unit.

Ayes: Mr. Blevins, Mr. Dugas, Mr. Falks

Nays: None

Abstain: None

Absent: Mr. Blanchard, Mr. Easley

There being no further new business, the board moved onto Chief's Reports.

Chief Wascom advised the Board on the status of the PIAL Rating and advised the Civil Service Board approved the applications of the upcoming Deputy Chief Exam and Training/Safety Officer Exam.

A discussion was held on the expectations and requirements of the Training/Safety Officer.

Mr. Blevins made the motion, seconded by Mr. Falks, authorize Chief Wascom to hire a second Training/Safety Officer.

Ayes: Mr. Blevins, Mr. Dugas, Mr. Falks

Nays: None

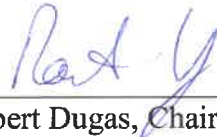
Abstain: None
Absent: Mr. Blanchard, Mr. Easley

Chief Wascom notified the Board on the purchase of four ice machines to provide an ice machine at every station and replacing the current broken ice machine at Station 1.

Deputy Chief Trey Jackson presented the response statistics for LPFPD4's total of 573 calls in May of 2022.

There being no further business before the board, Mr. Falks made the motion, seconded by Mr. Blevins to adjourn at 6:43 p.m.

Ayes: Mr. Blevins, Mr. Dugas, Mr. Falks
Nays: None
Abstain: None
Absent: Mr. Blanchard, Mr. Easley



Robert Dugas, Chairman