

**LIVINGSTON PARISH FIRE PROTECTION DISTRICT #4  
BOARD OF COMMISSIONERS**

9760 Florida Blvd, Walker LA 70785 (Headquarters)

**November 21, 2022**

Chairman Dugas called Public Hearing of the Board of Commissioners to order at 6:00 p.m. The invocation was given by Mr. Falks and the assembly recited the Pledge of Allegiance.

Chairman Dugas called the roll with the following members present: Mr. Darren Blevins, Mr. Robert Dugas, Mr. Jeff Easley, and Mr. Leslie Falks. Mr. Joseph Blanchard was absent. Chief James T. Wascom, Mr. Trey Sanders, Mr. Glen Duncan, and several LPFPD4 members were also in attendance.

The budget packet was given to the Board which contained the message from preparer, budget message, authorization resolutions, certificate, budget detail, and authorized positions.

The Board reviewed the amendments to the 2022 Operating Budget. A discussion was held. No public comments were made regarding the amendments to the 2022 Operating Budget.

The Board reviewed the proposed 2023 Operating Budget. A discussion was held. No public comments were made regarding the proposed 2023 Operating Budget.

Mr. Easley made the motion, seconded by Mr. Falks, to close the Public Hearing at 6:10 p.m.

Ayes: Mr. Blevins, Mr. Dugas, Mr. Easley, and Mr. Falks  
Nays: None  
Abstain: None  
Absent: Mr. Blanchard

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Chairman Dugas called the Regular Board Meeting of the Board of Commissioners to order at 6:11 p.m.

Chairman Dugas called the roll with the following members present: Mr. Darren Blevins, Mr. Robert Dugas, Mr. Jeff Easley, and Mr. Leslie Falks. Mr. Joseph Blanchard was absent. Chief James T. Wascom, Mr. Trey Sanders, Mr. Glen Duncan, and several LPFPD4 members were also in attendance.

Chairman Dugas announced that public input would be accepted from any member of the audience wishing to address an agenda item. There was no public comment made.

Mr. Falks made the motion, seconded by Mr. Easley, to adopt the minutes of the October 17, 2022 Board Meeting.

Ayes: Mr. Blevins, Mr. Dugas, Mr. Easley, and Mr. Falks  
Nays: None  
Abstain: None  
Absent: Mr. Blanchard

The October 2022 Financial Report was reviewed by Trey Sanders with Hannis T. Bourgeois, LLP along with the Board Members. The Financial Report includes Balance Sheet for assets as well as liabilities and fund balance, Statement of Income, Budget to Actual, and General Fixed Assets.

No comments were made.

Glen Duncan with Quality Engineering & Surveying, LLC. gave the Engineers Report:

- Phase 1 of Station 7 driveway is complete and moving to Phase 2.
- Station 6's driveway plans are still under review at the parish due to changes made in the drainage pond.

There being no further old business to discuss, the Board moved on to new business.

Chief Wascom announced the bid opening for the new vehicles was November 21, 2022 at 10:00 a.m. The district received zero bids. The district will begin the process to advertise the vehicles again for bid.

Chairman Dugas presented Resolution No. 22-009:

**RESOLUTION NO. 22-009 OF THE BOARD OF COMMISSIONERS OF LIVINGSTON PARISH FIRE PROTECTION DISTRICT NO. 4 ADOPTING 2022 AMENDED BUDGET**

**WHEREAS**, a quorum of the Board of Commissioners ("Board") of Livingston Parish Fire Protection District No. 4 ("District") was present on November 21st, 2022 for a properly advertised, regular meeting;

**WHEREAS**, James T. Wascom, as the District's Chief Executive, has prepared and submitted a proposed Amended Budget for the 2022 fiscal year together with this adoption instrument;

**WHEREAS**, the Board finds that notice of the proposed Amended Budget, its availability for inspection and the date time and place of the public hearing to be held on the Budget was properly advertised in accordance with the Louisiana Local Government Budget Act, LA. R.S. 39:1301 *et seq.*;

**WHEREAS**, the proposed 2022 Amended Budget has been available for inspection by the public at the District's office located at 9760 Florida Blvd Walker, La 70785;

**WHEREAS**, a public hearing on the proposed 2022 Amended Budget was held this date; November 21<sup>st</sup>, 2022;

**WHEREAS**, the Board finds that adoption of the proposed 2022 Amended Budget is in the best interest of the public and the District;

**BE IT RESOLVED** that the proposed 2022 Amended Budget, a copy of which is attached hereto and made part hereof, is hereby approved and adopted;

**BE IT FURTHER RESOLVED** that James T Wascom, the District's Chief Executive, be and is hereby authorized and instructed to take all actions reasonably necessary to effectuate all provisions of this Budget, including the Pay Plan, and to comply with the provisions of the Louisiana Local Government Budget Act, LA. R.S. 39:1301 *et seq*

No comments were made.

Mr. Easley made the motion, seconded by Mr. Blevins, to approve the Amended 2022 Operating Budget by Resolution 22-009.

Ayes: Mr. Blevins, Mr. Dugas, Mr. Easley, and Mr. Falks

Nays: None

Abstain: None

Absent: Mr. Blanchard

Chairman Dugas presented Resolution No. 22-010:

**RESOLUTION NO. 22-010 OF THE BOARD OF COMMISSIONERS OF LIVINGSTON PARISH FIRE PROTECTION DISTRICT NO. 4 ADOPTING 2023 BUDGET**

**WHEREAS**, a quorum of the Board of Commissioners ("Board") of Livingston Parish Fire Protection District No. 4 ("District") was present on November 21<sup>st</sup>, 2022 for a properly advertised, regular meeting;

**WHEREAS**, James T. Wascom, as the District's Chief Executive, has prepared and submitted a proposed Budget for the 2023 fiscal year together with this adoption instrument;

**WHEREAS**, the Board finds that notice of the proposed Budget, its availability for inspection and the date time and place of the public hearing to be held on the Budget was properly advertised in accordance with the Louisiana Local Government Budget Act, LA. R.S. 39:1301 *et seq.*;

**WHEREAS**, the proposed 2023 Budget has been available for inspection by the public at the District's office located at 9760 Florida Blvd Walker, La 70785;

**WHEREAS**, a public hearing on the proposed 2023 Budget was held this date; November 21<sup>st</sup>, 2022;

**WHEREAS**, the Board finds that adoption of the proposed 2023 Budget is in the best interest of the public and the District;

**BE IT RESOLVED** that the proposed 2023 Budget, a copy of which is attached hereto and made part hereof, is hereby approved and adopted;

**BE IT FURTHER RESOLVED** that James T Wascom, the District's Chief Executive, be and is hereby authorized and instructed to take all actions reasonably necessary to effectuate all provisions of this Budget, including the Pay Plan, and to comply with the provisions of the Louisiana Local Government Budget Act, LA. R.S. 39:1301 *et seq.*

No comments were made.

Mr. Blevins made the motion, seconded by Mr. Falks, to approve the proposed 2023 Operating Budget by Resolution 22-010.

Ayes: Mr. Blevins, Mr. Dugas, Mr. Easley, and Mr. Falks  
Nays: None  
Abstain: None  
Absent: Mr. Blanchard

There being no further new business, the board moved on to Chief's and Commissioner's reports.

- Chief Wascom advised the Chief Officer positions for 2023 have been filled. There will be a total of 25 Firefighter/Operator positions, that number will be reevaluated after the first of the year.
- Deputy Chief Jackson presented the response statistics for LPFPD4's total of 653 calls in October 2022. Also the Chief Officer and Firefighter/Operator Orientation will be the first part of January 2023.
- Training/Safety Officer Keesler Fly announced the High School Fire Training Program has been approved by the Louisiana Workforce Commission and will be an accredited/credentialed course Statewide. The Louisiana Fire and Emergency Training Academy (FETA) have also asked LPFPD4 Chiefs to be a part of the committee being formed to implement this course statewide.

There being no further business before the board, Mr. Easley made the motion, seconded by Mr. Falks, to adjourn at 6:30 p.m.

Ayes: Mr. Blevins, Mr. Dugas, Mr. Easley, and Mr. Falks  
Nays: None  
Abstain: None  
Absent: Mr. Blanchard

  
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Robert Dugas, Chairman

# Livingston Parish Fire Protection District #4

Budget Overview: 2022 Amended Budget - FY22 P&L

January - December 2022

	TOTAL
Income	\$9,418,955.00
GROSS PROFIT	\$9,418,955.00
Expenses	\$4,418,955.00
NET OPERATING INCOME	\$5,000,000.00
Other Expenses	\$848,590.24
NET OTHER INCOME	\$ -848,590.24
NET INCOME	\$4,151,409.76

# Livingston Parish Fire Protection District #4

Budget Overview: 2023 Operating Budget - FY23 P&L

January - December 2023

	TOTAL
Income	\$8,447,500.00
GROSS PROFIT	\$8,447,500.00
Expenses	\$8,447,500.00
NET OPERATING INCOME	\$0.00
Other Expenses	\$2,620,500.00
NET OTHER INCOME	\$ -2,620,500.00
NET INCOME	\$ -2,620,500.00