

**Proceedings of the Livingston Parish Fire Protection District #4 Municipal Fire Civil Service Board's
Regular Meeting Held on Wednesday, April 5, 2023 at Administration Headquarters located at 9760
Florida Blvd, Walker, LA 70785**

Roll Call

Chairperson Lisa Watts called the Regular Meeting to order at 15:01. Roll call was taken by Chairperson Lisa Watts.

Present were: Lisa Watts, Chairperson (College List Member)
Gary Boudreaux, Vice-Chairman (Fire Department Member)
Howard Bonaventure, Board Member (Governing Authority Member)
Brandi Wascom, Secretary
Fire Department Personnel via Conference Call

Approval of Minutes

Board Secretary Brandi Wascom read the minutes of the previous Regular Meeting of January 11, 2023. Gary Boudreaux made the motion, seconded by Howard Bonaventure to adopt the minutes as written.

Ayes: Howard Bonaventure, Gary Boudreaux, Lisa Watts
Nays: None
Absent: None
Abstain: None

As there was no Old Business, the Board moved onto the next agenda item.

New Business

1. Review and Approve any PAFs

Board Secretary Brandi Wascom presented four Personnel Action Forms for the Board to review. All personnel action forms were approved by the Appointing Authority prior to this meeting.

- a. Firefighter/Operator Benjamin Guy is resigning his position effective February 21, 2023. His resignation letter was accepted by Chief Wascom on February 21, 2023. His last shift was February 12, 2023.
- b. Firefighter/Operator Randall McMorris resigned his position effective January 24, 2023. His resignation was accepted by Chief Wascom on January 31, 2023.
- c. Daniel Schmolke will move from permanent Maintenance Officer to a provisional appointment as Firefighter/Operator for a term no longer than 60 days.
- d. Daniel Schmolke begins his working test period effective March 3, 2023 for Firefighter/Operator. He has an active test score of 84% valid until September 3, 2024. He meets all the qualification requirements set forth in the class plan.

Gary Boudreaux made the motion, seconded by Howard Bonaventure to approve all four personnel action forms as presented.

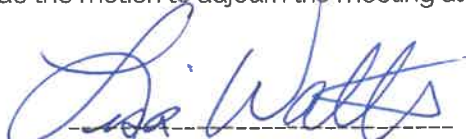
Ayes: Howard Bonaventure, Gary Boudreaux, Lisa Watts
Nays: None
Absent: None
Abstain: None

2. Request for Maintenance Officer Examination

The Appointing Authority, Chief Wascom, is requesting a Competitive Maintenance Officer examination be held for the open position. A discussion was held regarding the plan's requirements. Howard Bonaventure made a motion to request the Office of the State Examiner to give the competitive examination for Maintenance Officer with a waiver for years of experience. Gary Boudreaux seconded the motion.

Ayes: Howard Bonaventure, Gary Boudreaux, Lisa Watts
Nays: None
Absent: None
Abstain: None

There being no further business before the board, Howard Bonaventure made the motion to adjourn the meeting at 15:07. Gary Boudreaux seconded the motion and all were in favor.



Lisa Watts, Board Chairperson