

**Proceedings of the Livingston Parish Fire Protection District #4 Municipal Fire Civil Service Board's
Special Meeting Held on Thursday, May 4, 2023 at Administration Headquarters located at 9760 Florida
Blvd, Walker, LA 70785**

Roll Call

Chairperson Lisa Watts called the Special Meeting to order at 2:00p.m. Roll call was taken by Chairperson Lisa Watts.

Present were: Lisa Watts, Chairperson (College List Member)
Gary Boudreaux, Vice-Chairman (Fire Department Member)
Howard Bonaventure, Board Member (Governing Authority Member)
Brandi Wascom, Secretary
Fire Department Personnel via Conference Call

Approval of Minutes

Board Secretary Brandi Wascom read the minutes of the previous Regular Meeting of April 5, 2023. Gary Boudreaux made the motion, seconded by Howard Bonaventure to adopt the minutes as written.

Ayes: Howard Bonaventure, Gary Boudreaux, Lisa Watts
Nays: None
Absent: None
Abstain: None

As there was no Old Business, the Board moved onto the next agenda item.

New Business

1. Review and Approve any PAFs

Board Secretary Brandi Wascom submitted a Personnel Action Form for Ross Gremillion to begin his working test period effective April 21, 2023 for Firefighter/Operator. He has an active test score of 89% valid until October 6, 2024. He meets all qualification requirements set forth in the class plan. The Appointing Authority approved this PAF prior to this meeting. Gary Boudreaux made the motion, seconded by Howard Bonaventure to approve the PAF.

Ayes: Howard Bonaventure, Gary Boudreaux, Lisa Watts
Nays: None
Absent: None
Abstain: None

2. Review Applications for Maintenance Officer Examination

The Notice of Competitive Examination was posted at all stations, on the department website, and sent to all required parties from April 11, 2023 through April 24, 2023. A total of three (3) applications were received by Secretary Brandi Wascom and these were presented to the board for review.

The following applicants submitted their applications with required attachments for the competitive examination:

- a. Mark A. Burgess
- b. Mason P. Dellucky
- c. David G. Welch

The Board reviewed each application. Gary Boudreaux made the motion, seconded by Howard Bonaventure to approve all three applicants for admission to the Maintenance Officer competitive examination. Secretary Brandi Wascom will notify the Board of the date and time of the examination once it has been scheduled by the Office of the State Examiner.

Ayes: Howard Bonaventure, Gary Boudreaux, Lisa Watts
Nays: None
Absent: None
Abstain: None

There being no further business before the board, Howard Bonaventure made the motion to adjourn the meeting at 2:10 p.m. Gary Boudreaux seconded the motion and all were in favor.

Lisa Watts, Board Chairperson