

LIVINGSTON PARISH FIRE PROTECTION DISTRICT #4
BOARD OF COMMISSIONERS
9760 Florida Blvd, Walker LA 70785 (Headquarters)

August 21, 2023

Chairman Dugas called the Regular Meeting of the Board of Commissioners to order at 6:02 p.m. The invocation was given by Mr. Falks and the assembly recited the Pledge of Allegiance.

Chairman Dugas called the roll with the following members present: Mr. Darren Blevins, Mr. Robert Dugas, and Mr. Leslie Falks. Mr. Joseph Blanchard and Mr. Jeffrey Easley were absent. Chief Wascom was also present along with Mr. Trey Sanders, Board Secretary Tasha Killcrease, and several other LPFPD4 members were also in attendance.

Chairman Dugas announced that public input would be accepted from any member of the audience wishing to address an agenda item. There was no public comment made.

Mr. Falks made the motion, seconded by Mr. Blevins, to adopt the minutes of the July 17, 2023 Board Meeting.

Ayes: Mr. Blevins, Mr. Dugas, and Mr. Falks
Nays: None
Abstain: None
Absent: Mr. Blanchard, Mr. Easley

The July 2023 Financial Report was reviewed by Mr. Trey Sanders with Hannis T. Bourgeois, LLP along with the Board Members. The Financial Report includes Balance Sheet for assets as well as liabilities and fund balance, Statement of Income, Budget to Actual, and General Fixed Assets.

Chairman Dugas advised the Board that Quality Engineering & Surveying were in the process of completing the final Master Service Agreement for signatures.

There being no old business, the Board moved on to new business.

Training/Safety Officer Frank Dellucky recommended to the Board a need for a training shed. The training shed will house SCBA's, gear and props for the department and be placed next to LPFPD4's Training Building located at 29758 S. Palmetto Street, Walker, LA 70785. Three quotes were presented for a metal structure measuring 26'x40' with 26'x20' enclosed:

Celebrity Structures, LLC - \$12,502.50
New Deal Metal Buildings - \$12,811.54
Star Buildings and Carports - \$14,175.00

Mr. Blevins made the motion, seconded by Mr. Falks, to accept and approve the lowest quote from Celebrity Structures, LLC for \$12,502.50 to deliver and install a metal structure as presented.

Ayes: Mr. Blevins, Mr. Dugas, Mr. Falks
Nays: None

Abstain: None
Absent: Mr. Blanchard, Mr. Easley

The Board held a discussion on the need for putting the training shed on a concrete slab and having electrical to the building.

Mr. Blevins made the motion, seconded by Mr. Falks, to approve the quotes for concrete and electrical for the enclosed portion of the training shed not to exceed \$10,000.00 if deemed necessary by Chief Wascom.


Ayes: Mr. Blevins, Mr. Dugas, Mr. Falks
Nays: None
Abstain: None
Absent: Mr. Blanchard, Mr. Easley

There being no further new business, the board moved on to Chief's and Commissioner's reports.

- On behalf of Chief Wascom, Ms. Killcrease made an announcement for the record that Commissioner Darren Blevins was given unopened bank statements for the month of July to review and initial in the absence of Commissioners Easley and Blanchard. Also, when the new "Tax Revenue" and "Project Fund" accounts were opened, our Financial Institution chose E-mail statements. Immediately upon discovery our Financial Institution was contacted to correct this; they will begin mailing statements from August 2023 on.
- Deputy Chief Trey Jackson presented the response statistics for LPFPD4's total of 649 calls in July of 2023.
- Training/Safety Officer Keesler Fly advised the Board:
 - SCBA's are ordered and should be in within 3 months.
 - The High School Firefighter Training Program is going well so far this year with ten students. The Livingston Parish School Board purchased turnout gear and books for the program.

There being no further business before the board, Mr. Falks made the motion, seconded by Mr. Blevins, to adjourn at 6:33 p.m.

Ayes: Mr. Blevins, Mr. Dugas, Mr. Falks
Nays: None
Abstain: None
Absent: Mr. Blanchard, Mr. Easley



Robert Dugas, Chairman