

**LIVINGSTON PARISH FIRE PROTECTION DISTRICT #4  
BOARD OF COMMISSIONERS**

9760 Florida Blvd, Walker LA 70785 (Headquarters)

**June 19, 2023**

Chairman Dugas called the Regular Meeting of the Board of Commissioners to order at 6:02 p.m. The invocation was given by Mr. Falks and the assembly recited the Pledge of Allegiance.

Chairman Dugas called the roll with the following members present: Mr. Joseph Blanchard, Mr. Darren Blevins, Mr. Robert Dugas, and Mr. Leslie Falks. Mr. Jeffrey Easley and Chief Wascom were absent. Mr. Glen Duncan, Mr. Paul Riggs, Mr. Yanez Moree, and LPPFD4 members were also in attendance.

Chairman Dugas announced that public input would be accepted from any member of the audience wishing to address an agenda item. There was no public comment made.

Mr. Falks made the motion, seconded by Mr. Blanchard, to adopt the minutes of the May 15, 2023 Board Meeting.

Ayes: Mr. Blanchard, Mr. Blevins, Mr. Dugas, Mr. Falks  
Nays: None  
Abstain: None  
Absent: Mr. Easley

Due to the absence of Hannis T. Bourgeois, LLP, the May 2023 Financial Report was submitted to the Board for review via dropbox. The Financial Report includes Balance Sheet for assets as well as liabilities and fund balance, Statement of Income, Budget to Actual, and General Fixed Assets.

During the Engineer's Report Chairman Dugas opened the floor for discussions and questions on the Master Service Agreement submitted to the Board in May's Board Meeting. A discussion was held.

Mr. Blanchard made the motion, seconded by Mr. Falks, to place the Master Service Agreement on the July Board Meeting Agenda.

Ayes: Mr. Blevins, Mr. Blanchard, Mr. Dugas, Mr. Falks  
Nays: None  
Abstain: None  
Absent: Mr. Easley

There being no further old business, the Board moved on to new business.

The 2023 Millage Rate Projections for the 10 mills and 15 mills were presented to the Board via dropbox. Chairman Dugas read aloud Resolution 23-002:

BE IT RESOLVED, that the following millage(s) are hereby levied on the 2023 tax roll on all property subject to taxation by Livingston Parish Fire Protection District 4:

MILLAGE

**Acquisitions & Maintenance**  
**Acquisitions & Maintenance**

**10.00 mills**  
**15.00 mills**

BE IT FURTHER RESOLVED that the proper administrative officials of the Parish of Livingston, State of Louisiana, be and they are hereby empowered, authorized, and directed to spread said taxes, as hereinabove set forth, upon the assessment roll of said Parish for the year 2023, and to make the collection of the taxes imposed for and on behalf of the taxing authority, according to law, and that the taxes herein levied shall become a permanent lien and privilege on all property subject to taxation as herein set forth, and collection thereof shall be enforceable in the manner provided by law.

Mr. Blevins made the motion, seconded by Mr. Blanchard, to accept the Resolution 23-002 and adopt both 2023 Millage Rates of 10.00 mills and 15 mills.

Ayes: Mr. Blevins, Mr. Blanchard, Mr. Dugas, Mr. Falks  
Nays: None  
Abstain: None  
Absent: Mr. Easley

The 2022 Final Statewide Agreed Upon Procedures (SAUP) and Audit Report were given by Mr. Paul Riggs, CPA with James, Lambert, Riggs, & Associates, Inc. On the SAUP Report there were no comments. Mr. Riggs then gave the results of the Annual Financial Statement Audit. The financial audit received a good clean opinion with one comment on the bond compliance to open separate accounts for the bond requirements. An Agency Response was included. Copies of both reports were given to the Board Secretary afterward and will be on file in the Administrative Office.

Mr. Blevins made the motion, seconded by Mr. Falks, to accept the Final Audit.

Ayes: Mr. Blevins, Mr. Blanchard, Mr. Dugas, Mr. Falks  
Nays: None  
Abstain: None  
Absent: Mr. Easley

Chairman Dugas announced the property at 9774 Florida Blvd, Walker, LA 70785 (Adjacent to LPPFD4 Headquarters) to include 1,331 square foot structure and one acre is for sale. The appraisal returned at \$210,000.00 and the seller accepted the Departments offer of \$210,000.00 as well. A discussion was held on the future use of this property.

Mr. Blanchard made the motion, seconded by Mr. Blevins, to approve the purchase of 9774 Florida Blvd, Walker, LA for \$210,000.00.

Ayes: Mr. Blevins, Mr. Blanchard, Mr. Dugas, Mr. Falks  
Nays: None  
Abstain: None  
Absent: Mr. Easley

There being no further new business, the board moved on to Chief's and Commissioner's reports.

Training/Safety Officer Keesler Fly advised:

- The specifications for the SCBA's have been sent to the Livingston Parish News the publish the Bid advertisement.

- The 2023-2024 school year has 13 students enrolled in the Louisiana High School Firefighter Training Program.

There being no further business before the board, Mr. Blanchard made the motion, seconded by Mr. Falks, to adjourn at 6:55 p.m.

Ayes: Mr. Blanchard, Mr. Blevins, Mr. Dugas, Mr. Falks

Nays: None

Abstain: None

Absent: Mr. Easley



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Robert Dugas, Chairman