

**LIVINGSTON PARISH FIRE PROTECTION DISTRICT #4
BOARD OF COMMISSIONERS**

9760 Florida Blvd, Walker LA 70785 (Headquarters)

September 18, 2023

Chairman Dugas called the Regular Meeting of the Board of Commissioners to order at 6:00 p.m. The invocation was given by Mr. Falks and the assembly recited the Pledge of Allegiance.

Chairman Dugas called the roll with the following members present: Mr. Darren Blevins, Mr. Robert Dugas, and Mr. Leslie Falks. Mr. Joseph Blanchard and Mr. Jeffrey Easley were absent. Chief Wascom was also present along with Mr. Trey Sanders, Mr. Glen Duncan, Mr. Jay LeBlanc, and several other LPFPD4 members were also in attendance.

Chairman Dugas announced that public input would be accepted from any member of the audience wishing to address an agenda item. There was no public comment made.

Mr. Blevins made the motion, seconded by Mr. Falks, to adopt the minutes of the August 21, 2023 Board Meeting.

Ayes: Mr. Blevins, Mr. Dugas, and Mr. Falks
Nays: None
Abstain: None
Absent: Mr. Blanchard, Mr. Easley

The August 2023 Financial Report was reviewed by Mr. Trey Sanders with Hannis T. Bourgeois, LLP along with the Board Members. The Financial Report includes Balance Sheet for assets as well as liabilities and fund balance, Statement of Income, Budget to Actual, and General Fixed Assets.

Mr. Glen Duncan and Mr. Jay LeBlanc with Quality Engineering & Surveying discussed the beginning process of Master Service Agreement.

There being no old business, the Board moved on to new business.

Chief Wascom advised the Board of the 9774 Florida Blvd, Walker location ready for installation of a generator. Chief Wascom presented the quote for a 30KW generator from GenPro, LLC for \$9,991.00 and installation quote from DiGirolamo Electric for \$3,900.00.

Mr. Falks made the motion, seconded by Mr. Blevins, to approve Chief Wascom to purchase and install a 30KW generator for a total cost of \$13,891.00.

Ayes: Mr. Blevins, Mr. Dugas, Mr. Falks
Nays: None
Abstain: None
Absent: Mr. Blanchard, Mr. Easley

Chief Wascom discussed the need for a full-time Administrative Assistant due to the growth of our department. A discussion was held on bringing the current part-time assistant to full-time.

Mr. Blevins made the motion, seconded by Mr. Falks, to authorize the hiring of a full-time civilian Administrative Assistant.

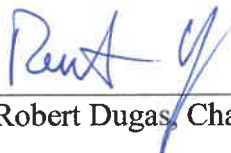
Ayes: Mr. Blevins, Mr. Dugas, Mr. Falks
Nays: None
Abstain: None
Absent: Mr. Blanchard, Mr. Easley

There being no further new business, the board moved on to Chief's and Commissioner's reports.

- Chief Wascom discussed the plans for the new location 9774 Florida Blvd, Walker, LA 70785.
- Deputy Chief Trey Jackson presented the response statistics for LPFPD4's total of 807 calls in August of 2023; this is 200 more than our normal monthly average.
- Training/Safety Officer Frank Dellucky advised the Board of the following:
 - The new SCBA's have been delivered and an in-service training is scheduled for October.
 - The concrete for the training shed should be finished by next week and the shed installed by the first week of October.

There being no further business before the board, Mr. Blevins made the motion, seconded by Mr. Falks, to adjourn at 6:28 p.m.

Ayes: Mr. Blevins, Mr. Dugas, Mr. Falks
Nays: None
Abstain: None
Absent: Mr. Blanchard, Mr. Easley



Robert Dugas, Chairman