

**LIVINGSTON PARISH FIRE PROTECTION DISTRICT #4**  
**BOARD OF COMMISSIONERS**  
9760 Florida Blvd, Walker LA 70785 (Headquarters)

**November 20, 2023**

Chairman Dugas called the Public Hearing of the Board of Commissioners to order at 6:00 p.m. The invocation was given by Mr. Falks and the assembly recited the Pledge of Allegiance.

Chairman Dugas called the roll with the following members present: Mr. Joseph Blanchard, Mr. Darren Blevins, Mr. Robert Dugas, and Mr. Leslie Falks. Mr. Jeff Easley and Chief Wascom were absent. Mr. Trey Sanders, Mr. Luke Yoes, Mr. Glen Duncan, Mr. Jay LeBlanc and several LPFPD4 members were also in attendance.

Chairman Dugas announced that public input would be accepted from any member of the audience wishing to address an agenda item. There was no public comment made.

The budget packet was given to the Board which contained the message from preparer, budget message, authorization resolutions, budget detail, and authorized positions.

The Board reviewed the amendments to the 2023 Operating Budget. A discussion was held. No public comments were made regarding the amendments to the 2023 Operating Budget.

The Board reviewed the proposed 2024 Operating Budget. A discussion was held. No public comments were made regarding the proposed 2024 Operating Budget.

There being no further business to discuss, the Board closed the public hearing at 6:15 p.m.

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Chairman Dugas called the Regular Board Meeting of the Board of Commissioners to order at 6:15 p.m.

Chairman Dugas called the roll with the following members present: Mr. Joseph Blanchard, Mr. Darren Blevins, Mr. Robert Dugas, and Mr. Leslie Falks. Mr. Jeff Easley and Chief Wascom were absent. Mr. Trey Sanders, Mr. Luke Yoes, Mr. Glen Duncan, Mr. Jay LeBlanc and several LPFPD4 members were also in attendance.

Chairman Dugas announced that public input would be accepted from any member of the audience wishing to address an agenda item. There was no public comment made.

Mr. Blevins made the motion, seconded by Mr. Falks, to adopt the minutes of the October 16, 2023 Board Meeting.

Ayes: Mr. Blanchard, Mr. Blevins, Mr. Dugas, and Mr. Falks  
Nays: None  
Abstain: None  
Absent: Mr. Easley

The October 2023 Financial Report was reviewed by Trey Sanders with Hannis T. Bourgeois, LLP along with the Board Members. The Financial Report includes Balance Sheet for assets as well as liabilities and fund balance, Statement of Income, Budget to Actual, and General Fixed Assets. No comments were made.

Glen Duncan and Jay LeBlanc with Quality Engineering & Surveying, LLC. gave the Engineers Report. Mr. Duncan explained the current three task orders: Construct Station 11, remodel 5 fire stations, and create a master plan for the district.

There being no further old business to discuss, the Board moved on to new business.

Chairman Dugas presented Resolution No. 23-004:

**RESOLUTION NO. 23-004 OF THE BOARD OF COMMISSIONERS OF LIVINGSTON PARISH FIRE PROTECTION DISTRICT NO. 4 ADOPTING 2023 AMENDED BUDGET**

**WHEREAS**, a quorum of the Board of Commissioners ("Board") of Livingston Parish Fire Protection District No. 4 ("District") was present on November 20, 2023 for a properly advertised, regular meeting;

**WHEREAS**, James T. Wascom, as the District's Chief Executive, has prepared and submitted a proposed Amended Budget for the 2023 fiscal year together with this adoption instrument;

**WHEREAS**, the Board finds that notice of the proposed Amended Budget, its availability for inspection and the date time and place of the public hearing to be held on the Budget was properly advertised in accordance with the Louisiana Local Government Budget Act, LA. R.S. 39:1301 *et seq.*;

**WHEREAS**, the proposed 2023 Amended Budget has been available for inspection by the public at the District's office located at 9760 Florida Blvd Walker, La 70785;

**WHEREAS**, a public hearing on the proposed 2023 Amended Budget was held this date; November 20, 2023;

**WHEREAS**, the Board finds that adoption of the proposed 2023 Amended Budget is in the best interest of the public and the District;

**BE IT RESOLVED** that the proposed 2023 Amended Budget, a copy of which is attached hereto and made part hereof, is hereby approved and adopted;

**BE IT FURTHER RESOLVED** that James T Wascom, the District's Chief Executive, be and is hereby authorized and instructed to take all actions reasonably necessary to effectuate all provisions of this Budget, including the Pay Plan, and to comply with the provisions of the Louisiana Local Government Budget Act, LA. R.S. 39:1301 *et seq*

No comments were made. A copy of the budget overview is attached.

Mr. Blevins made the motion, seconded by Mr. Blanchard, to approve the Amended 2023 Operating Budget by Resolution 23-004.

Ayes: Mr. Blanchard, Mr. Blevins, Mr. Dugas, and Mr. Falks

Nays: None

Abstain: None

Absent: Mr. Easley

Chairman Dugas presented Resolution No. 23-005:

**RESOLUTION NO. 23-005 OF THE BOARD OF COMMISSIONERS OF LIVINGSTON PARISH FIRE PROTECTION DISTRICT NO. 4 ADOPTING 2024 BUDGET**

**WHEREAS**, a quorum of the Board of Commissioners ("Board") of Livingston Parish Fire Protection District No. 4 ("District") was present on November 20, 2023 for a properly advertised, regular meeting;

**WHEREAS**, James T. Wascom, as the District's Chief Executive, has prepared and submitted a proposed Budget for the 2024 fiscal year together with this adoption instrument;

**WHEREAS**, the Board finds that notice of the proposed Budget, its availability for inspection and the date time and place of the public hearing to be held on the Budget was properly advertised in accordance with the Louisiana Local Government Budget Act, LA. R.S. 39:1301 *et seq.*;

**WHEREAS**, the proposed 2024 Budget has been available for inspection by the public at the District's office located at 9760 Florida Blvd Walker, La 70785;  
**WHEREAS**, a public hearing on the proposed 2024 Budget was held this date; November 20, 2023;

**WHEREAS**, the Board finds that adoption of the proposed 2024 Budget is in the best interest of the public and the District;

**BE IT RESOLVED** that the proposed 2024 Budget, a copy of which is attached hereto and made part hereof, is hereby approved and adopted;

**BE IT FURTHER RESOLVED** that James T Wascom, the District's Chief Executive, be and is hereby authorized and instructed to take all actions reasonably necessary to effectuate all provisions of this Budget, including the Pay Plan, and to comply with the provisions of the Louisiana Local Government Budget Act, LA. R.S. 39:1301 *et seq.*

No comments were made. A copy of the budget overview is attached.

Mr. Falks made the motion, seconded by Mr. Blevins, to approve the proposed 2024 Operating Budget by Resolution 23-005.

Ayes: Mr. Blanchard, Mr. Blevins, Mr. Dugas, and Mr. Falks  
Nays: None  
Abstain: None  
Absent: Mr. Easley

There being no further new business, the board moved on to Chief's reports.

- Deputy Chief Jackson presented the response statistics for LPFPD4's total of 778 calls in October 2023.
- Training/Safety Officer Keesler Fly announced all the new SCBA's are in service.

There being no further Chief's reports, the board moved on to Commissioner's reports.

- Mr. Blanchard inquired on the plans to rebuild Station 2. A discussion was held on the master plan reviewing the call volume and future growth in our protection area in determining the districts construction priorities.
- Mr. Blevins wanted to publicly acknowledge a job well done by LPFPD4 at the recent Fall Festival.

There being no further business before the board, Mr. Blevins made the motion, seconded by Mr. Blanchard, to adjourn at 6:52 p.m.

Ayes: Mr. Blanchard, Mr. Blevins, Mr. Dugas, and Mr. Falks  
Nays: None  
Abstain: None  
Absent: Mr. Easley

Robert Dugas, Chairman



# Livingston Parish Fire Protection District #4

Budget Overview: Amended 2023 Operating Budget - FY23 P&L

January - December 2023

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	TOTAL
Income	\$8,940,674.14
GROSS PROFIT	\$8,940,674.14
Expenses	\$7,861,356.12
NET OPERATING INCOME	\$1,079,318.02
Other Expenses	\$1,198,994.38
NET OTHER INCOME	\$ -1,198,994.38
NET INCOME	\$ -119,676.36

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# Livingston Parish Fire Protection District #4

Budget Overview: 2024 Operating Budget - FY24 P&L

January - December 2024

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	TOTAL
Income	\$8,761,400.00
GROSS PROFIT	\$8,761,400.00
Expenses	\$8,761,400.00
NET OPERATING INCOME	\$0.00
Other Expenses	\$2,075,000.00
NET OTHER INCOME	\$ -2,075,000.00
NET INCOME	\$ -2,075,000.00

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