

**LIVINGSTON PARISH FIRE PROTECTION DISTRICT #4
BOARD OF COMMISSIONERS**

9760 Florida Blvd, Walker LA 70785 (Headquarters)

January 15, 2024

Chairman Dugas called the Regular Board meeting of the Board of Commissioners to order at 6:00 p.m. The invocation was given by Mr. Falks and the assembly recited the Pledge of Allegiance.

Chairman Dugas called the roll with the following members present: Mr. Joseph Blanchard, Mr. Darren Blevins, Mr. Robert Dugas, Mr. Jeff Easley, and Mr. Leslie Falks. Chief Wascom, Mr. Trey Sanders, Glen Duncan, Mr. Jay LeBlanc, and several LPFPD4 members were also in attendance.

Chairman Dugas announced that public input would be accepted from any member of the audience wishing to address an agenda item. There was no public comment made.

Mr. Blanchard made the motion, seconded by Mr. Falks, to adopt the minutes of the December 18, 2023 Board Meeting.

Ayes: Mr. Blanchard, Mr. Blevins, Mr. Dugas, Mr. Easley, and Mr. Falks
Nays: None
Abstain: None
Absent: None

The December 2023 Financial Report was reviewed by Trey Sanders with Hannis T. Bourgeois, LLP along with the Board Members. The Financial Report includes Balance Sheet for assets as well as liabilities and fund balance, Statement of Income, Budget to Actual, and General Fixed Assets. No comments were made.

Jay LeBlanc and Glen Duncan with Quality Engineering & Surveying, LLC gave the Engineers Report. Mr. LeBlanc explained several Master Service Agreements have been presented to LPFPD4 for review and approval. Mr. Glen Duncan discussed future plans to continue collecting demographics on LPFPD4's response area. A discussion was held on finding a future architect.

There being no further old business to discuss, the Board moved on to new business.

Chairman Dugas notified the Board that Mrs. Lisa Watts term as the College List Civil Service Board Member expires in January of 2024.

Mr. Easley made the motion, seconded by Mr. Blanchard, to reappoint Mrs. Lisa Coburn Watts for another 3-year term as the College List Board Member on the Civil Service Board.

Ayes: Mr. Blanchard, Mr. Blevins, Mr. Dugas, Mr. Easley and Mr. Falks
Nays: None
Abstain: None
Absent: None

The Board Secretary presented a proposed surplus list to the Board via dropbox which included 28 helmets, 13 bunker coats, 20 pair of boots, and 16 bunker pants. Chief Wascom advised looking into donating the gear to other departments in Livingston in need. A discussion was held on the firefighting equipment that is no longer of use to LPFPD4.

Mr. Falks made the motion, seconded by Mr. Blevins, to approve and surplus the equipment list as presented.

Ayes: Mr. Blanchard, Mr. Blevins, Mr. Dugas, Mr. Easley and Mr. Falks
Nays: None
Abstain: None
Absent: None

Chief Wascom advised the Board of the bid opening for the Fire Chief's unit is Monday, January 22, 2024 and would like the request an approval to go ahead with the purchase immediately following the bid opening. The insurance company paid out \$60,552.00 on the previous unit damaged by a wind storm.

Mr. Blevins made the motion, seconded by Mr. Blanchard, to allow Chief Wascom to approve the lowest acceptable bid on January 22, 2024 and proceed with the purchase not to exceed \$95,000.00.

Ayes: Mr. Blanchard, Mr. Blevins, Mr. Dugas, Mr. Easley and Mr. Falks
Nays: None
Abstain: None
Absent: None

There being no further new business, the board moved on to Chief's and Commissioner's reports.

- Chief Wascom presented the 2023 year-end call statistics for a total of 7,852 incidents.
- Fire Prevention Officer Matt Gallman gave the 2023 year-end Fire Prevention Report.
- Chief of Maintenance Blake Gilmore gave the 2023 year-end Maintenance Report.
- The 2023 year-end Training Report was presented to the Board via Dropbox.

There being no further business before the board, Mr. Blevins made the motion, seconded by Mr. Easley to adjourn at 6:36 p.m.

Ayes: Mr. Blanchard, Mr. Blevins, Mr. Dugas, Mr. Easley, and Mr. Falks
Nays: None
Abstain: None
Absent: None



Robert Dugas, Chairman