

**Proceedings of the Livingston Parish Fire Protection District #4 Municipal Fire Civil Service Board's
Special Meeting Held on Monday, December 22, 2025 at Administration Headquarters located at 9760
Florida Blvd, Walker, LA 70785**

Roll Call

Vice-Chairman Howard Bonaventure called the Regular Meeting to order at 1:00 p.m. Roll call was taken by Vice-Chairman Howard Bonaventure.

Present were: Howard Bonaventure, Vice-Chairman (Governing Authority Member)
Tyler Fleming, Board Member (Fire Department Member)
Brandi Wascom, Secretary
Fire Department Personnel

Absent were: Lisa Watts, Chairperson (College List Member)

Approval of Minutes

Board Secretary Brandi Wascom read the minutes of the previous Regular Meeting of November 12, 2025. Tyler Fleming made the motion, seconded by Howard Bonaventure to adopt the minutes as written.

Ayes: Howard Bonaventure, Tyler Fleming
Nays: None
Absent: Lisa Watts
Abstain: None

As there was no Old Business, the Board moved onto the next agenda item.

New Business

1. Review and Approve any PAFs

Secretary Brandi Wascom presented the Board with one personnel action form. Firefighter/Operator Haley Williams resigned her position effective November 17, 2025. Her last shift worked was November 16, 2025. The Appointing Authority approved this PAF prior to this meeting.

Tyler Fleming made the motion, seconded by Howard Bonaventure to approve this Personnel Action Form.

Ayes: Howard Bonaventure, Tyler Fleming
Nays: None
Absent: Lisa Watts
Abstain: None

2. Review Captain test scores

Secretary Brandi Wascom presented Vice-Chairman Howard Bonaventure with the sealed envelope from the Office of the State Examiner containing the test scores for the Captain promotional examination that was held on December 11, 2025.

Vice-Chairman Howard Bonaventure opened the envelope and reviewed the test scores with the Board members. Twenty-three applicants sat for the examination. All twenty-three candidates passed the examination.

Motion was made by Tyler Fleming and seconded by Howard Bonaventure to approve the test scores and certify the eligibility list for the Appointing Authority.

Ayes: Howard Bonaventure, Tyler Fleming
Nays: None
Absent: Lisa Watts
Abstain: None

3. Remarks

A discussion was held regarding the next board meeting, currently scheduled for February 10, 2026. An earlier meeting will be scheduled if necessary.

There being no further business before the board, Tyler Fleming made the motion to adjourn the meeting at 1:07 p.m. Howard Bonaventure seconded the motion and all were in favor.



Lisa Watts, Board Chairperson