

**Proceedings of the Livingston Parish Fire Protection District #4 Municipal Fire Civil Service Board's
Special Meeting Held on Tuesday, February 10, 2026 at Administration Headquarters located at 9760
Florida Blvd, Walker, LA 70785**

Roll Call

Chairperson Lisa Watts called the Special Meeting to order at 1:02 p.m. Roll call was taken by Chairperson Lisa Watts.

Present were:

Lisa Watts, Chairperson (College List Member)
Howard Bonaventure, Vice-Chairman (Governing Authority Member)
Tyler Fleming, Board Member (Fire Department Member)
Brandi Wascom, Secretary
Fire Department Personnel

Approval of Minutes

The Board reviewed the minutes of the previous Special Meeting of December 22, 2025. Howard Bonaventure made the motion, seconded by Tyler Fleming to adopt the minutes as written.

Ayes: Howard Bonaventure, Tyler Fleming, Lisa Watts
Nays: None
Absent: None
Abstain: None

As there was no Old Business, the Board moved on to the next agenda item.

New Business

1. Oath of Office

Howard Bonaventure was approved by the Board of Commissioners at their December 15, 2025 meeting to serve another three-year term as the Governing Authority board member. Mr. Bonaventure took the Oath of Office in front of the board and it was notarized by Matthew Gallman, ex-officio notary. His term will expire January 24, 2029.

2. Review and Approve any PAFs

Board Secretary Brandi Wascom presented ten personnel action forms for the board to review. All personnel action forms were approved by the Appointing Authority prior to this meeting. All Fire Captain personnel action forms reflect promotional appointments made in accordance with civil service rules and the established eligibility and seniority lists.

- a. Taylor Bourgoyne satisfactorily completed her working test period effective January 11, 2026. She is being confirmed in her position of Firefighter/Operator.
- b. Miriam Howard began her working test period effective January 23, 2026 for Fire Captain. She passed the Fire Captain examination held on December 11, 2025 with a score of 82%.
- c. Kyle Osenenko began his working test period effective January 23, 2026 for Fire Captain. He passed the Fire Captain examination held on December 11, 2025 with a score of 94%.
- d. Troy Meyers began his working test period effective January 23, 2026 for Fire Captain. He passed the Fire Captain examination held on December 11, 2025 with a score of 75%.
- e. Scott Ballard began his working test period effective January 23, 2026 for Fire Captain. He passed the Fire Captain examination held on December 11, 2025 with a score of 97%.
- f. John Mahoney began his working test period effective January 23, 2026 for Fire Captain. He passed the Fire Captain examination held on December 11, 2025 with a score of 93%.
- g. Austin Williams began his working test period effective January 23, 2026 for Fire Captain. He passed the Fire Captain examination held on December 11, 2025 with a score of 97%.
- h. Nathaniel Day began his working test period effective January 23, 2026 for Fire Captain. He passed the Fire Captain examination held on December 11, 2025 with a score of 90%.
- i. Matthew Lennox began his working test period effective January 23, 2026 for Fire Captain. He passed the Fire Captain examination held on December 11, 2025 with a score of 86%.
- j. Justin Woolfolk began his working test period effective January 23, 2026 for Fire Captain. He passed the Fire Captain examination held on December 11, 2025 with a score of 83%.

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Tyler Fleming made the motion, seconded by Howard Bonaventure to approve all ten personnel action forms as presented.

Ayes: Howard Bonaventure, Tyler Fleming, Lisa Watts
Nays: None
Absent: None
Abstain: None

3. Review Seniority Roster

Secretary Brandi Wascom presented the Board with the 2026 Seniority Roster for their review. No errors were found. No comments were made. Howard Bonaventure made the motion, seconded by Tyler Fleming to approve the 2026 Seniority Roster as written.

Ayes: Howard Bonaventure, Tyler Fleming, Lisa Watts
Nays: None
Absent: None
Abstain: None

4. Discuss proposed revisions to Firefighter/Operator classification plan

Secretary Brandi Wascom submitted the proposed revisions to the Firefighter/Operator classification plan to the board for review. These revisions were previously discussed at the November 12, 2025 board meeting but were not posted for public hearing. The board reviewed these proposed revisions and held a discussion.

Howard Bonaventure made the motion, seconded by Tyler Fleming to post the revisions to Firefighter/Operator for a public hearing to be held March 18, 2026.

Ayes: Howard Bonaventure, Tyler Fleming, Lisa Watts
Nays: None
Absent: None
Abstain: None

There being no further business before the board, Tyler Fleming made the motion to adjourn the meeting at 1:14 p.m. Howard Bonaventure seconded the motion and all were in favor.

Lisa Watts, Board Chairperson